



## REQUEST FOR THF LOAN APPROVAL

- Please email: mail@thehousingfund.org
- FHA Transmittal Summary
  - Loan Estimate
  - Income verification documents (VOE, most recent paystubs)
  - Property appraisal
  - Sales contract
  - Residential Loan Application (1003)
  - Most recent bank statements, checking and saving
  - Most recent tax return
  - Homebuyer Education Certificate
  - DPA Application

*If necessary, call 780-7000 for assistance filling out this form.*

**Applicant Name:** \_\_\_\_\_ **Social Security #:** \_\_\_\_\_

**Co-Applicant Name:** \_\_\_\_\_ **Social Security #:** \_\_\_\_\_

**Property Address – REQUIRED:** \_\_\_\_\_  
*street city state/zip*

**Type of Conforming 1<sup>st</sup> Mortgage Loan:**  FHA  THDA  Conventional  Other \_\_\_\_\_

**Loan Length:** \_\_\_\_ years **Rate:** \_\_\_\_%;  Fixed  ARM: adjusts: \_\_\_\_%/\_\_\_\_ index: \_\_\_\_ cap: \_\_\_\_%

**Tier (If Known) - % Median Income (Choose One)**

Tier 1 (>80%)  Tier 2 (80-100%)  Tier 3 (100-120%)

**Closing Scheduled: Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Closing Attorney-Required:** \_\_\_\_\_ **Attorney Contact:** \_\_\_\_\_

**Attorney Phone-Required:** \_\_\_\_\_ **Email – Required:** \_\_\_\_\_

THF recognizes that the below numbers are good faith estimates that will be finalized after receipt of settlement statement from the closing attorney.

**NEEDED FROM THF:**

\$ \_\_\_\_\_ May only include closing costs, prepaids, and downpayment.  
*No other debt may be borrowed from THF.*

I acknowledge that closing of this loan is contingent upon THF's satisfactory underwriting analysis in accordance with its underwriting guidelines, online at [www.thehousingfund.org](http://www.thehousingfund.org).

I have completed all blanks and the information is correct to the best of my knowledge at this time.

\_\_\_\_\_  
signature (approved lender personnel)

\_\_\_\_\_  
print name & financial institution

\_\_\_\_\_  
date

\_\_\_\_\_  
phone number

\_\_\_\_\_  
fax number