



House Improvement Program (HIP) Application

Applicant			Co-Applicant		
Primary Applicant Name		Date of Birth	Co- Applicant Name		Date of Birth
Social Security #	Home phone	Cell phone	Social Security #	Home phone	Cell phone
Email:			Email:		
Address (Street, City, Zip)			Address (Street, City, Zip)		

Household Information

Please list **ALL** persons currently living in your household

Name	Date of birth	Relation to borrower	Social Security #

Property Information

I certify that the property I am renovating/improving/providing maintenance for is my primary Residence. Yes No

Please list the home repairs/improvements you are requesting and attach copies of two estimates	Cost of improvements
TOTAL COST	

I(We) will be using the following licensed contractor for all or part of these repairs.

Licensed Contractor	Address	Phone contact #

I (We) hereby certify that I (we) are the owner(s) of the property to be improved and that this is my (our) primary residence. I (We) certify that all the information provided in this application is true and correct to the best of my (our) knowledge and contains no willful misrepresentations. I (We) understand that any willful misstatement of material fact may be grounds for disqualification from this program. I (We) understand that disclosure of information requested is voluntary.

I (We) authorize THF to obtain income and asset verifications from all household income sources. I (We) authorize THF to obtain credit reports in connection with this application. I (We) understand that all information contained in this application will be kept confidential.

Signature of Primary Applicant	Date
Signature of Co-Applicant	Date



Document Checklist

I am supplying the following documents for The Housing Fund "House Improvement Program" (HIP) Loan. I understand that my application will not be considered complete until all the required and applicable documents have been submitted.

Please submit copies of the following documents along with your application.

	*Two (2) estimates for work to be performed
	*Two (2) current paystubs for each employed member of the household
	*Last year's federal income tax form
	*Two months of bank statements
	Proof of child support (if applicable)
	Proof of SSI/Social Security benefits for anyone in the household (if applicable)
	Proof of other income (if applicable)

** Required documents*